

**Office of the
Comptroller & Auditor General of Bangladesh
“Audit Bhaban”
77/7, Kakrail, Dhaka-1000.**

No. CAG/GB-1/MUNA-274(83)/1913(18)/349

Dated:24-12-2018

**Office Order
(English Version)**

I am directed to form the Mission Audit Team no-31/2018-19 with the following members for auditing Bangladesh Consulate General, Hong Kong and Bangladesh Assistant High Commission, Birmingham, United Kingdom as per the following schedule.

Party No.	Name and designation of officers	Name of the Mission to be audited	Period of accounts to be audited	Audit programme	Working days	Weekly and other holidays	
1	2	3	4	5	6	7	
31/2018-19	1. Ms. Mst. Maksuda Begum, Director, Mission Audit Directorate, Dhaka. 2. Ms. Fahmida Reza, Deputy Director, Civil Audit Directorate, Dhaka.	Departure for Hong Kong: 27/01/2019					
		1. Bangladesh Consulate General, Hong Kong.	7/17 to 6/18	28-01-2019 to 15-02-2019	15 Days	2/2, 3/2, 9/2, 10/2 = 04 Days	
		Departure for Birmingham : 16/02/2019					
		2. Bangladesh Assistant High Commission, Birmingham, United Kingdom.	7/17 to 6/18	18-02-2019 to 05-03-2019	11 Days	17/2, 21/2, 23/2, 24/2 2/3, 3/3 = 06 Days	
Departure for Dhaka: 06/03/2019							

Conditions:

1. If the number of working days reduces due to holidays or any other reasons then audit has to be completed within the stipulated time through internal arrangement.
2. No change can be made in the audit programme without the prior approval of the Comptroller and Auditor General of Bangladesh and no ex-Bangladesh leave can be availed without prior approval.
3. This order is issued in accordance with the authority given in the paragraph 6(a) of the memo no. 03.069.025.06.00.003.2011-144(500), date: 19-06-2011 of the Prime Minister's office.
4. Audit team members are advised to inform their whereabouts to this office immediately after arrival at the auditee station.

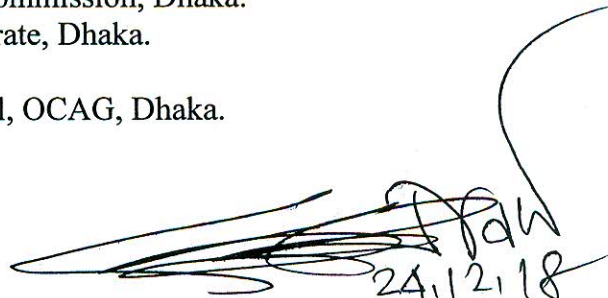
Sd/-

(Sayeed Mohammad Asaduzzaman)
Addl. Deputy Comptroller & Auditor General(Admin)
Phone : 9331171

Please turn over

Copy for information and necessary action (not in order of seniority):

01. Secretary, Security Services Div. Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
(attention: Additional Secretary, **Administration & Coordination**).
03. Secretary, Ministry of Foreign Affairs, Dhaka. (With a request to issue note verbal to the concerned missions in Bangladesh for VISA).
04. Controller General of Accounts, Segunbagicha, Dhaka.
05. Controller General Defence Finance, Office of the CGDF, Segunbagicha, Dhaka.
06. Addl. Director General (Finance), Bangladesh Railway, Rail Bhaban, Dhaka.
07. Director General, Financial Management Academy (FIMA), Dhaka.
08. Deputy Comptroller and Auditor General (Senior), Office of the CAG, Dhaka.
09. Director General, Local & Revenue/Commercial/ Railway/Works/ PT&T/Civil/Defence /Foreign Aided Project/Performance/Mission Audit Directorate, Dhaka.
10. Senior Finance Controller, Army/Navy/Air/Defence Purchase/Works, Dhaka.
11. Financial Advisor & Chief Accounts officer, East (Chittagong) /West(Rajshahi)/Project (Dhaka), Bangladesh Railway.
12. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
13. General Manager, Foreign Exchange Policy Department, Bangladesh Bank/Sonali Bank, Local Office, Motijheel, Dhaka.
- ✓14. Director, MIS, OCA, Dhaka (With a request to publish on the Website).
15. Director/Office in Charge (Immigration), Hazrat Shah Jalal (R) International Airport, Dhaka.
16. Ms. Mst. Maksuda Begum, Director, Mission Audit Directorate, Dhaka.
17. Chief Accounts officer, CAO, CAG, PSC & Election Commission, Dhaka.
18. Ms. Fahmida Reza, Deputy Director, Civil Audit Directorate, Dhaka.
19. PS to CAG, OCA, Dhaka.
20. Audit and accounts officer, Admin/GB-1/IAW/ HR Cell, OCA, Dhaka.
21. Office Copy/Guard file.



(Md. Mohibbur Rahman)
Audit & Accounts Officer
GB-1 Section.