

**Office of the
Comptroller & Auditor General of Bangladesh
“Audit Bhaban”
77/7 Kakrail, Dhaka-1000**

No. CAG/GB-1/MUNA-274(83)/Part-33/(2017-201)/98

Dated: 08-02-2018

Office Order

The Comptroller and Auditor General of Bangladesh is pleased to accord sanction of the formation of Mission Audit Team no. 40/2017-18 for auditing Bangladesh Biman Kuwait City, Kuwait and Bangladesh Mission, Kathmandu, Nepal with the following officers as per the schedule given below:

Party No.	Name and designation of officers	Name of the Mission to be audited	Period of accounts to be audited	Audit programme	Working days	Weekly and other holidays
1	2	3	4	5	6	7
40/2017-18	1. Mst. Zeenat Khan, Director General, Foreign Aided Project Directorate, Dhaka. 2. Mst. Sarbin Chowdhury, Chief Accounts Officer, Ministry of Public Administration, Dhaka.	<u>Departure for Kuwait : 03/03/2018</u>				
		1. Bangladesh Biman Kuwait City, Kuwait.	7/15 to 6/17	04-03-2018 to 25-03-2018	16 Days	9/3, 10/3, 16/3, 17/3 23/3, 24/3 = 06 Days
		2. Bangladesh Mission, Kathmandu, Nepal.	7/16 to 6/17	27-03-2018 to 10-04-2018	12 Days	31/3, 1/4, 7/4, 8/4 = 04 Days
		<u>Departure for Dhaka: 11/04/2018</u>				

Conditions:

1. If the number of working days reduces due to holidays or any other reasons then audit has to be completed within the stipulated time through internal arrangement.
2. No change can be made in the audit programme without the prior approval of the Comptroller and Auditor General of Bangladesh and no ex-Bangladesh leave can be availed without prior approval.
3. This order is issued in accordance with the authority given in the paragraph 6(a) of the memo no. 03.069.025.06.00.003.2011-144(500) date: 19-06-2011 of the Prime Minister's office.
4. Audit team members are advised to inform their whereabouts to this office immediately after arrival at the auditee station.

Signed —

Md. Naoshad Hossain

Addl. Deputy Comptroller & Auditor General(Admin)

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Please turn over

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Copy for information and necessary action to (not in order of seniority):

01. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Senior Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
(attention: Deputy Secretary, **Administration**).
03. Secretary, Ministry of Foreign Affairs, Dhaka. (With a request to issue note verbal to the concerned missions in Bangladesh for VISA).
04. Controller General of Accounts, Segunbagicha, Dhaka.
05. Controller General of Defence Finance, Segunbagicha, Dhaka.
06. Director General, Financial Management Academy(FIMA), Dhaka.
07. Addl. Director General (Finance), Bangladesh Railway, Rail Bhaban, Dhaka.
08. Deputy Comptroller and Auditor General (Senior), Office of the C&AG, Dhaka.
09. Director General, Local & Revenue/Commercial/ Railway/Works/ PT&T/Civil/Defence /Foreign Aided Project/Performance/Mission Audit Directorate, Dhaka.
10. Deputy Comptroller and Auditor General A&R/Procedure, CAG Office, Dhaka.
11. Mst. Zeenat Khan, Director General, Foreign Aided Project Directorate, Dhaka.
12. Senior Finance Controller, Army/Navy/Air/Defence Purchase/Works, Dhaka.
13. Managing Director, Biman Bangladesh Airlins, Balaka Bhaban, Dhaka.
14. Financial Advisor & Chief Accounts officer, East/West/Project, Bangladesh Railway, Chittagong, Rajshahi, Dhaka.
15. Mst. Sarbin Chowdhury, Chief Accounts Officer, Ministry of Public Administration, Dhaka.
16. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
17. General Manager, Foreign Exchange Policy Department, Bangladesh Bank/Sonali Bank, Local office, Motijheel, Dhaka.
- ✓18. Director, MIS, OCAG, Dhaka.
19. Director/Office in Charge (Immigration), Hazrat Shah Jalal (R) International Airport, Dhaka.
20. Chief Accounts officer, CAG, PSC and Election Commission, Dhaka
21. PS to C&AG, CAG Office. Dhaka.
22. Audit and accounts officer, Admin/GB-1/IAW, CAG Office Dhaka.
23. Office Copy/Guard file.


08.2.2018
(Md. Monoware Ali Molla)
Audit & Accounts Officer
GB-1 Section.