

**Office of the  
Comptroller & Auditor General of Bangladesh  
“Audit Bhaban”  
77/7, Kakrail, Dhaka-1000.**

No. CAG/GB-1/MUNA-274(83)/1913(18)/54

Dated:12-03-2019

**Office Order**

(English Version)

The undersigned is directed to form the Mission Audit Team no-35/2018-19 with the following members for auditing Bangladesh Biman, Riyadh, Saudi Arabia and Bangladesh Mission, Nairobi, Kenya as per the following schedule.

Party No.	Name and designation of officers	Name of the Mission to be audited	Period of accounts to be audited	Audit programme	Working days	Weekly and other holidays	
1	2	3	4	5	6	7	
35/2018-19	1. Mr. Shariful Islam, Financial Advisor & Chief Accounts officer (West), Bangladesh Railway, Rajshahi.  2. Mr. Md. Mujibur Rahman, Audit and Accounts Officer, Office of the CAG, Dhaka.	Departure for Riyadh: 21/04/2019					
		1. Bangladesh Biman, Riyadh, Saudi Arabia.	7/16 to 6/18	22-04-2019 to 08-05-2019	12 Days	26/4, 27/4, 1/5, 3/5, 4/5 = 05 Days	
		2. Bangladesh Mission, Nairobi, Kenya.	7/17 to 6/18	10-05-2019 to 29-05-2019	14 Days	11/5, 12/5, 18/5, 19/5, 25/5, 26/5 = 06 Days	
		Departure for Dhaka: 30/05/2019					

**Conditions:**

1. If the number of working days reduces due to holidays or any other reasons then audit has to be completed within the stipulated time through internal arrangement.
2. No change can be made in the audit programme without the prior approval of the Comptroller and Auditor General of Bangladesh and no ex-Bangladesh leave can be availed without prior approval.
3. This order is issued in accordance with the authority given in the paragraph 6(a) of the memo no. 03.069.025.06.00.003.2011-144(500), date: 19-06-2011 of the Prime Minister's office.
4. Audit team members are advised to inform their whereabouts to this office immediately after arrival at the auditee station.

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**(Sayeed Mohammad Asaduzzaman)**

Addl. Deputy Comptroller & Auditor General(Admin)  
Phone : 9331171

*Please turn over*

**Copy for information and necessary action (not in order of seniority):**

01. Secretary, Ministry of Foreign Affairs, Dhaka. (With a request to issue note verbal to the concerned missions in Bangladesh for VISA).
02. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka. (attention: Additional Secretary, **Administration & Coordination**).
03. Secretary, Security Services Div. Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
04. Controller General of Accounts, Segunbagicha, Dhaka.
05. Controller General Defence Finance, Office of the CGDF, Segunbagicha, Dhaka.
06. Addl. Director General (Finance), Bangladesh Railway, Rail Bhaban, Dhaka.
07. Director General, Financial Management Academy (FIMA), Dhaka.
08. Deputy Comptroller and Auditor General (Senior), Office of the CAG, Dhaka.
09. Director General, Local & Revenue/Commercial/ Railway/Works/ PT&T/Civil/Defence /Foreign Aided Project/Performance/Mission Audit Directorate, Dhaka.
10. Senior Finance Controller, Army/Navy/Air/Defence Purchase/Works, Dhaka.
11. Mr. Shariful Islam, Financial Advisor & Chief Accounts officer (West), Bangladesh Railway, Rajshahi.
12. Financial Advisor & Chief Accounts officer, East (Chittagong) /West(Rajshahi)/Project (Dhaka), Bangladesh Railway.
13. Managing Director & CEO, Biman Bangladesh Airlines Ltd, Balaka Bhaban, Principal Office, Dhaka.
14. Director General, Immigration and Passport, Agargaon, Dhaka.
15. General Manager, Foreign Exchange Policy Department, Bangladesh Bank/Sonali Bank, Local Office, Motijheel, Dhaka.
16. Director, MIS, OCAg, Dhaka (With a request to publish on the Website).
17. Officer in Charge (Immigration), Hazrat Shah Jalal (R) International Airport, Dhaka.
18. Chief Accounts officer, CAO, CAG, PSC & Election Commission, Dhaka.
19. PS to CAG, OCAg, Dhaka.
20. Audit and accounts officer, Admin/GB-1/IAW/ HR Cell, OCAg, Dhaka.
21. Mr. Md. Mujibur Rahman, Audit and Accounts Officer, Office of the CAG, Dhaka.
22. Office Copy/Guard file.

  
 (Md. Mohibbur Rahman)  
 Audit & Accounts Officer  
 GB-1 Section.