

**Office of the
Comptroller & Auditor General of Bangladesh
“Audit Bhaban”
77/7 Kakrail, Dhaka-1000**

No. CAG/GB-1/MUNA-274(83)/1913(18)/168

Dated: 19-07-2018

Office Order

The Comptroller and Auditor General of Bangladesh is pleased to accord sanction of the formation of Mission Audit Team no. 03/2018-19 for auditing Bangladesh Mission, Amman, Jordan and Bangladesh Mission, Cairo, Egypt with the following officers as per the schedule given below:

Party No.	Name and designation of officers	Name of the Mission to be audited	Period of accounts to be audited	Audit programme	Working days	Weekly and other holidays
1	2	3	4	5	6	7
03/2018-19	1. Ms. Zeenat Khan, Director General, Foreign Aided Project Audit Directorate, Dhaka. 2. Ms. Kazi Masuda Sultana, Deputy Director (Finance), Bagladesh Railway, Dhaka.	<u>Departure for Amman : 27/08/2018</u>				
		1. Bangladesh Mission, Amman, Jordan.	7/17 to 6/18	28-08-2018 to 16-09-2018	13 Days	31/8, 1/9 2/9, 7/9, 8/9 14/9, 15/9 = 07 Days
		<u>Departure for Cairo : 17/09/2018</u>				
		2. Bangladesh Mission, Cairo, Egypt	7/17 to 6/18	18-09-2018 to 04-10-2018	13 Days	21/9, 22/9 28/9, 29/9, = 04 Days
<u>Departure for Dhaka: 05/10/2018</u>						

Conditions:

1. If the number of working days reduces due to holidays or any other reasons then audit has to be completed within the stipulated time through internal arrangement.
2. No change can be made in the audit programme without the prior approval of the Comptroller and Auditor General of Bangladesh and no ex-Bangladesh leave can be availed without prior approval.
3. This order is issued in accordance with the authority given in the paragraph 6(a) of the memo no. 03.069.025.06.00.003.2011-144(500), date: 19-06-2011 of the Prime Minister's office.
4. Audit team members are advised to inform their whereabouts to this office immediately after arrival at the auditee station.

Sdxxx

(Md. Naoshad Hossain)


Addl. Deputy Comptroller & Auditor General(Admin)

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Copy for information and necessary action to (not in order of seniority):

01. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
(attention: Addl. Secretary, Administration & Co-ordination).
03. Secretary, Ministry of Foreign Affairs, Dhaka. (With a request to issue note verbal to the concerned missions in Bangladesh for VISA).
04. Controller General of Accounts, Segunbagicha, Dhaka.
05. Controller General of Defence Finance, Segunbagicha, Dhaka.
06. Director General, Financial Management Academy(FIMA), Dhaka.
08. Addl. Director General (Finance), Bangladesh Railway, Rail Bhaban, Dhaka.
09. Deputy Comptroller and Auditor General (Senior), Office of the C&AG, Dhaka.
10. Director General, Local & Revenue/Commercial/ Railway/Works/ PT&T/Civil/Defence /Foreign Aided Project/Performance/Mission Audit Directorate, Dhaka.
11. Ms. Zeenat Khan, Director General, Foreign Aided Project Audit Directorate, Dhaka.
12. Deputy Comptroller and Auditor General A&R/Procedure, CAG Office, Dhaka.
13. Senior Finance Controller, Army/Navy/Air/Defence Purchase/Works, Dhaka.
14. Financial Advisor & Chief Accounts officer, East/West/Project, Bangladesh Railway, Chittagong, Rajshahi, Dhaka.
15. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
16. General Manager, Foreign Exchange Policy Department, Bangladesh Bank/Sonali Bank, Local office, Motijheel, Dhaka.
17. Director, MIS, OCAg, Dhaka.
18. Director/Office in Charge (Immigration), Hazrat Shah Jalal (R) International Airport, Dhaka.
19. Chief Accounts officer, CAG, PSC and Election Commission, Dhaka
20. Ms. Kazi Masuda Sultana, Deputy Director (Finance), Bangladesh Railway, Dhaka.
21. PS to C&AG, CAG Office. Dhaka.
22. Audit and accounts officer, Admin/GB-1/IAW, Media Cell/HR Cell, CAG Office Dhaka.
23. Office Copy/Guard file.


19.7.2018
(Md. Monoware Ali Molla)
Audit & Accounts Officer
GB-1 Section.