

**Office of the  
Comptroller & Auditor General of Bangladesh  
'Audit Bhaban'  
77/7 Kakrail, Dhaka-1000.**

No. CAG/GB-1/MUNA-274(83)/Part-33/(2017-201)/96

Dated: 08-02-2018

**Office Order**

The Comptroller and Auditor General of Bangladesh is pleased to accord sanction of the formation of mission audit team with the following members to audit the construction expenditure of the Chancery Complex of Bangladesh Mission, Tokyo, Ankara and Riyadh. The members of the audit team will perform their audit as per the schedule given below:

Party No.	Name and designation of officers	Name of the Mission to be audited	Period of accounts to be audited	Audit programme	Working days	Weekly and other holidays
1	2	3	4	5	6	7
			<u>Departure for Tokyo : 20/03/2018</u>			
	1. Mr. Saidul Haque, Audit & Accounts Officer, Mission Audit Directorate, Dhaka.	1. Construction of chancery complex, Bangladesh Mission, Tokyo, Japan.	Start at to 6/17	21-03-2018 to 28-03-2018	5 Days	24/3, 25/3, 26/3 = 03 Days
	2. Mr. S.M Abbas Uddin Auditor, Mission Audit Directorate, Dhaka.	2. Construction of chancery complex, Bangladesh Mission Ankara, Turkey.	<u>Departure for Ankara : 29/03/2018</u>			
			Start at to 6/17	30-03-2018 to 05-04-2018	5 Days	31/3, 1/4 = 02 Days
	3. Md. Abdul Motaleb, Auditor, Mission Audit Directorate, Dhaka.	3. Construction of chancery complex, Bangladesh Mission Riyadh, Saudi Arabia.	<u>Departure for Riyadh: 06/04/2018</u>			
			Start at to 6/17	08-04-2018 to 15-04-2018	6 Days	7/4, 13/4, 14/4 = 03 Days
			<u>Departure for Dhaka: 16/04/2018</u>			

**Conditions:**

- Mr. Mohammed Iqbal Hossain, DC&AG (Senior), office of the Comptroller and Auditor General Dhaka will act as the team leader of the audit team of Bangladesh Mission, Tokyo, Japan from 20-03-2018 to 28-03-2018 and depart for Dhaka on 29-03-2018.
- Mr. Mohammad Zakir Hossain, DC&AG (A&R), office of the Comptroller and Auditor General, Dhaka will act as the team leader of the Audit team of Bangladesh Mission, Ankara, Turkey from 06-04-2018 to 15-04-2018 and depart for Dhaka on 16-04-2018.
- Mst. Afroza Sultana Saleh, Director, Mission Audit Directorate, Dhaka will act as the team leader of the Audit team of Bangladesh Mission, Riyadh, Saudi Arabia from 29-03-2018 to 05-04-2018 and depart for Dhaka on 06-04-2018.
- If the number of working days reduces due to holidays or any other reasons then audit has to be completed within the stipulated time through internal arrangement.
- No change can be made in the audit programme without the prior approval of the Comptroller and Auditor General of Bangladesh and no ex-Bangladesh leave can be availed without prior approval.
- This order is issued in accordance with the authority given in the paragraph 6(a) of the memo no. 03.069.025.06.00.003.2011-144(500) date: 19-06-2011 of the Prime Minister's office.
- Audit team members are advised to inform their whereabouts to this office immediately after arrival at the auditee station.

— signed —

**Md. Naoshad Hossain**

Addl. Deputy Comptroller & Auditor General(Admin)

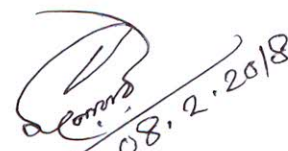
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**Copy for information and necessary action to (not in order of seniority):**

01. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Senior Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.  
**(attention: Deputy Secretary, Administration).**
03. Secretary, Ministry of Foreign Affairs, Dhaka. (With a request to issue note verbal to the concerned missions in Bangladesh for VISA).
04. Controller General of Accounts, Segunbagicha, Dhaka.
05. Controller General of Defence Finance, Segunbagicha, Dhaka.
06. Director General, Financial Management Academy(FIMA), Dhaka.
07. Addl. Director General (Finance), Bangladesh Railway, Rail Bhaban, Dhaka.
08. Deputy Comptroller and Auditor General (Senior), Office of the C&AG, Dhaka.
09. Mr. Mohammed Iqbal Hossain, Deputy Comptroller and Auditor General (Senior), Office of the C&AG, Dhaka.
10. Director General, Local & Revenue/Commercial/ Railway/Works/ PT&T/Civil/Defence /Foreign Aided Project//Performance/Mission Audit Directorate, Dhaka.
11. Deputy Comptroller and Auditor General A&R/Procedure, CAG Office, Dhaka.
12. Mr. Mohammad Zakir Hossain, Deputy Comptroller and Auditor General A&R, CAG Office, Dhaka.
13. Senior Finance Controller, Army/Navy/Air/Defence Purchase/Works, Dhaka.
14. Financial Advisor & Chief Accounts officer, East/West/Project, Bangladesh Railway, Chittagong, Rajshahi, Dhaka.
15. Mst. Afroza Sultana Saleh, Director, Mission Audit Directorate, Dhaka.
16. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
17. General Manager, Foreign Exchange Policy Department, Bangladesh Bank/Sonali Bank, Local office, Motijheel, Dhaka.
18. Director, MIS, OCAG, Dhaka.
19. Director/Office in Charge (Immigration), Hazrat Shah Jalal (R) International Airport, Dhaka.
20. Chief Accounts officer, CAG, PSC and Election Commission, Dhaka
21. PS to C&AG, CAG Office. Dhaka.
22. Audit and accounts officer, Admin/GB-1/IAW, CAG Office Dhaka.
23. Mr. Saidul Haque, Audit & Accounts Officer, Mission Audit Directorate, Dhaka.
24. Mr. S.M Abbas Uddin, Auditor, Mission Audit Directorate, Dhaka.
25. Md. Abdul Motaleb, Auditor, Mission Audit Directorate, Dhaka.
26. Office Copy/Guard file.



(Md. Monoware Ali Molla)  
Audit & Accounts Officer  
GB-1 Section.