

**Office of the
Comptroller & Auditor General of Bangladesh
“Audit Bhaban”
77/7, Kakrail, Dhaka-1000.**

No. CAG/GB-1/MUNA-274(83)/1913(18)/305

Dated: 03-12-2018

Office Order

I am directed to form the Mission Audit Team no-20/2018-19 with the following members for auditing Bangladesh Mission, Canberra, Australia and Bangladesh Mission, Jakarta, Indonesia as per the following schedule.

| Party No. | Name and designation of officers | Name of the Mission to be audited | Period of accounts to be audited | Audit programme | Working days | Weekly and other holidays | |
|---------------------------------|---|---|----------------------------------|--------------------------------|--------------|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | |
| 20/2018-19 | 1. Mr. Zubair Ahmed Khan, Controller General Defence Finance, Office of the CGDF, Dhaka. 2. Mr. Mohammad Jasim Uddin, Deputy Director, Civil Audit Directorate, Dhaka. | Departure for Canberra: 30/12/2018 | | | | | |
| | | 1. Bangladesh Mission, Canberra, Australia. | 7/17 to 6/18 | 31-12-2018 to 16-01-2019 | 13 Days | 5/1, 6/1, 12/1, 13/1 = 04 Days | |
| | | Departure for Jakarta: 17/01/2019 | | | | | |
| | | 2. Bangladesh Mission, Jakarta, Indonesia. | 7/17 to 6/18 | 18-01-2019 to 06-02-2019 | 14 Days | 19/1, 20/1, 26/1, 27/1, 2/2, 3/2 = 06 Days | |
| Departure for Dhaka: 07/02/2019 | | | | | | | |

Conditions:

1. If the number of working days reduces due to holidays or any other reasons then audit has to be completed within the stipulated time through internal arrangement.
2. No change can be made in the audit programme without the prior approval of the Comptroller and Auditor General of Bangladesh and no ex-Bangladesh leave can be availed without prior approval.
3. This order is issued in accordance with the authority given in the paragraph 6(a) of the memo no. 03.069.025.06.00.003.2011-144(500), date: 19-06-2011 of the Prime Minister's office.
4. Audit team members are advised to inform their whereabouts to this office immediately after arrival at the auditee station.

Sdt

(Sayeed Mohammad Asaduzzaman)

Addl. Deputy Comptroller & Auditor General(Admin)
Phone : 9331171

Please turn over

Copy for information and necessary action (not in order of seniority):

01. Senior Secretary, Security Services Div. Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
(attention: Additional Secretary, **Administration & Coordination**).
03. Secretary, Ministry of Foreign Affairs, Dhaka. (With a request to issue note verbal to the concerned missions in Bangladesh for VISA).
04. Controller General of Accounts, Segunbagicha, Dhaka.
05. Mr. Zubair Ahmed Khan, Controller General Defence Finance, Office of the CGDF, Segunbagicha, Dhaka.
06. Addl. Director General (Finance), Bangladesh Railway, Rail Bhaban, Dhaka.
07. Director General, Financial Management Academy (FIMA), Dhaka.
08. Deputy Comptroller and Auditor General (Senior), Office of the CAG, Dhaka.
09. Director General, Local & Revenue/Commercial/ Railway/Works/ PT&T/Civil/Defence /Foreign Aided Project/Performance/Mission Audit Directorate, Dhaka.
10. Senior Finance Controller, Army/Navy/Air/Defence Purchase/Works, Dhaka.
11. Financial Advisor & Chief Accounts officer, East (Chittagong) /West(Rajshahi)/Project (Dhaka), Bangladesh Railway.
12. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
13. General Manager, Foreign Exchange Policy Department, Bangladesh Bank/Sonali Bank, Local office, Motijheel, Dhaka.
14. Director, MIS, OCAG, Dhaka (With a request to publish on the Website).
15. Director/Office in Charge (Immigration), Hazrat Shah Jalal (R) International Airport, Dhaka.
16. Chief Accounts officer, CAO, CAG, PSC & Election Commission, Dhaka.
17. Mr. Mohammad Jasim Uddin, Deputy Director Civil Audit Directorate, Dhaka.
18. PS to CAG, OCAG, Dhaka.
19. Audit and accounts officer, Admin/GB-1/IAW/ HR Cell, OCAG, Dhaka.
20. Office Copy/Guard file.



(Md. Mohibbur Rahman)
Audit & Accounts Officer
GB-1 Section.