

**Office of the
Comptroller & Auditor General of Bangladesh
“Audit Bhaban”
77/7, Kakrail, Dhaka-1000.**

No. CAG/GB-1/MUNA-274(83)/Part-32/314

Dated: 11-12-2017

Office Order

The Comptroller and Auditor General of Bangladesh is pleased to accord sanction of the formation of Mission Audit Team no. 39/2017-18 for auditing Bangladesh Mission, Tokyo and Bangladesh Biman, Hongkong with the following officers as per the schedule given below:

| Party No. | Name and designation of officers | Name of the Mission to be audited | Period of accounts to be audited | Audit programme | Working days | Weekly and other holidays | |
|------------|---|--|----------------------------------|--------------------------------|--------------|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | |
| 39/2017-18 | 1. Ms. Rownak Taslima Addl. Deputy Comptroller & Auditor General(Procedure) OCAG, Dhaka. 2. Ms. Mahabuba Begum Deputy Director Commercial Audit Directorate, Dhaka. | <u>Departure for Tokyo : 04/02/2018</u> | | | | | |
| | | 1. Bangladesh Mission, Tokyo, Japan. | 7/15 to 6/17 | 05-02-2018 to 23-02-2018 | 14 Days | 10/2, 11/2 17/2, 18/2 21/2 = 05 Days | |
| | | <u>Departure for Hongkong : 24/02/2018</u> | | | | | |
| | | 2. Bangladesh Biman, Hongkong. | 7/15 to 6/17 | 26-02-2018 to 13-03-2018 | 12 Days | 25/2, 3/3 4/3, 10/3 11/3 = 05 Days | |
| | | <u>Departure for Dhaka: 14/03/2018</u> | | | | | |

Conditions:

1. If the number of working days reduces due to holidays or any other reasons then audit has to be completed within the stipulated time through internal arrangement.
2. No change can be made in the audit programme without the prior approval of the Comptroller and Auditor General of Bangladesh and no ex-Bangladesh leave can be availed without prior approval.
3. This order is issued in accordance with the authority given in the paragraph 6(a) of the memo no. 03.069.025.06.00.003.2011-144(500) date: 19-06-2011 of the Prime Minister's office.
4. Audit team members are advised to inform their whereabouts to this office immediately after arrival at the auditee station.



Md. Naoshad Hossain

Addl. Deputy Comptroller & Auditor General(Admin)

Phone : 9331171

Email:naoshad1971@hotmail.com

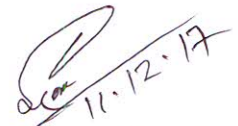
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No. CAG/GB-1/MUNA-274(83)/Part-32/847

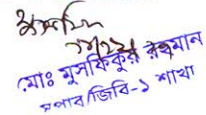
Dated: 11-12-2017

Copy for information and necessary action to (not in order of seniority):

01. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
(attention: Deputy Secretary, **Administration**).
03. Secretary, Ministry of Foreign Affairs, Dhaka. (With a request to issue note verbal to the concerned missions in Bangladesh for VISA).
04. Controller General of Accounts, Segunbagicha, Dhaka.
05. Controller General of Defence Finance, Segunbagicha, Dhaka.
06. Deputy Comptroller and Auditor General (Senior), Office of the C&AG, Dhaka.
07. Director General, Financial Management Academy(FIMA), Dhaka.
08. Addl. Director General (Finance), Bangladesh Railway, Rail Bhaban, Dhaka.
09. Director General, Local & Revenue/Commercial/ Railway/Works/ PT&T/Civil/Defence /Foreign Aided Project/Performance/Mission Audit Directorate, Dhaka.
10. Deputy Comptroller and Auditor General A&R/Procedure, CAG Office, Dhaka.
11. Senior Finance Controller, Army/Navy/Air/Defence Purchase/Works, Dhaka.
12. Financial Advisor & Chief Accounts officer, East/West/Project, Bangladesh Railway, Chittagong, Rajshahi, Dhaka.
13. Managing Director, Biman Bangladesh Airlines Ltd. Dhaka.
14. Ms. Rownak Taslima, Addl. Deputy Comptroller & Auditor General(Procedure),OCAG, Dhaka.
15. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
16. General Manager, Foreign Exchange Policy Department, Bangladesh Bank/Sonali Bank, Local office, Motijheel, Dhaka.
- ✓ 17. Director, MIS, OCAG, Dhaka (with request to publish in website).
18. Director/Office in Charge (Immigration), Hazrat Shah Jalal (R) International Airport, Dhaka.
19. Chief Accounts officer, CAG, PSC and Election Commission, Dhaka.
20. Ms. Mahabuba Begum, Deputy Director, Commercial Audit Directorate, Dhaka.
21. PS to C&AG, CAG Office. Dhaka.
22. Audit and accounts officer, Admin/GB-1/IAW, CAG Office Dhaka.
23. Office Copy/Guard file.


11.12.17

(Md. Monoware Ali Molla)
Audit & Accounts Officer
GB-1 Section.


মোঃ মুসফিকুর রহমান
মন্ত্রণালয়/জিবি-১ শাখা