

**Office of the
Comptroller & Auditor General of Bangladesh
“Audit Bhaban”
77/7 Kakrail, Dhaka-1000**

No. CAG/GB-1/MUNA-274(83)/1913(18)/193

Dated: 29-08-2018

Revised Office Order

I am directed to form the Mission Audit Team no. 08/2018-19 with the following members for auditing Bangladesh Mission, Berlin, Germany and Bangladesh Mission, Manama, Bahrain as per the following schedule.

Party No.	Name and designation of officers	Name of the Mission to be audited	Period of accounts to be audited	Audit programme	Working days	Weekly and other holidays	
1	2	3	4	5	6	7	
08/2018-19	1. Ms. Monowara Habib, Senior Finance Controller (Army), Dhaka Cantonment, Dhaka.	Departure for Berlin : 16/10/2018					
		1. Bangladesh Mission, Berlin, Germany.	7/17 to 6/18	17-10-2018 to 02-11-2018	13 Days	20/10, 21/10, 27/10, 28/10 = 04 Days	
	2. Ms. Shaila Rahman, CAO (Finance) Office of the CGA	Departure for Manama: 03/11/2018					
		2. Bangladesh Mission, Manama, Bahrain.	7/17 to 6/18	04-11-2018 to 22-11-2018	14 Days	09/11, 10/11, 16/11, 17/11, 21/11 = 05 Days	
Departure for Dhaka: 23/11/2018							

Conditions:

1. If the number of working days reduces due to holidays or any other reasons then audit has to be completed within the stipulated time through internal arrangement.
2. No change can be made in the audit programme without the prior approval of the Comptroller and Auditor General of Bangladesh and no ex-Bangladesh leave can be availed without prior approval.
3. This order is issued in accordance with the authority given in the paragraph 6(a) of the memo no. 03.069.025.06.00.003.2011-144(500), date: 19-06-2011 of the Prime Minister's office.
4. Audit team members are advised to inform their whereabouts to this office immediately after arrival at the auditee station.
5. This issues with partial amendment of the office order No. CAG/GB-1/MUNA-274(83)/1913(18)/189 Dated: 19-08-2018

Sdxxx

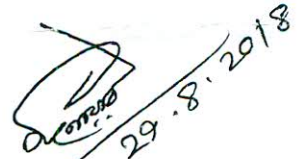
(Md. Naoshad Hossain)

Addl. Deputy Comptroller & Auditor General (Admin)

Phone : 9331171

Copy for information and necessary action to (not in order of seniority):

01. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
02. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
(attention: Deputy Secretary, **Administration**).
03. Secretary, Ministry of Foreign Affairs, Dhaka. (With a request to issue note verbal to the concerned missions in Bangladesh for VISA).
04. Controller General of Accounts, Segunbagicha, Dhaka.
06. Controller General of Defence Finance, Segunbagicha, Dhaka.
07. Director General, Financial Management Academy(FIMA), Dhaka.
08. Addl. Director General (Finance), Bangladesh Railway, Rail Bhaban, Dhaka.
09. Deputy Comptroller and Auditor General (Senior), Office of the C&AG, Dhaka.
10. Director General, Local & Revenue/Commercial/ Railway/Works/ PT&T/Civil/Defence /Foreign Aided Project/Performance/Mission Audit Directorate, Dhaka.
11. Deputy Comptroller and Auditor General A&R/Procedure, CAG Office, Dhaka.
12. Senior Finance Controller, Army/Navy/Air/Defence Purchase/Works, Dhaka.
13. Ms. Monowara Habib, Senior Finance Controller (Army), Dhaka Cantonment, Dhaka.
14. Managing Director, Sonali Bank, Head Office, Motijheel, Dhaka.
15. Financial Advisor & Chief Accounts officer, East/West/Project, Bangladesh Railway, Chittagong, Rajshahi, Dhaka.
16. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
17. General Manager, Foreign Exchange Policy Department, Bangladesh Bank/Sonali Bank, Local office, Motijheel, Dhaka.
18. Ms. Shaila Rahman, CAO (Finance) Office of the CGA Dhaka.
19. Director, MIS, OCA, Dhaka.
20. Director/Office in Charge (Immigration), Hazrat Shah Jalal (R) International Airport, Dhaka
21. PS to C&AG, CAG Office. Dhaka.
22. Audit and accounts officer, Admin/GB-1/IAW, CAG Office Dhaka.
23. Office Copy/Guard file.

A handwritten signature in black ink, followed by the date '29.8.2018' written in black ink.

(Md. Monowara Ali Molla)
Audit & Accounts Officer
GB-1 Section.